



SLOW PACE POLICY

This Slow Pace policy has been drafted to help students who are facing difficulties to continue and complete their studies at the Institution.

A Identification of students where the policy would be applied

The policy will apply to students who are repeatedly failing modules thus accumulating a backlog of modules to be cleared or who fails more than 50% of modules in any one semester.

- The Registrar and the Programme Leader would investigate to know the cause of the failures. In case the students are facing academic problems, the matter will be referred to the Dean concerned and all the measures in line with this policy will be ensured.
- For any other problems, for example: health or financial problems, the matter would be taken up at management level.
- The Examination Office would be kept informed of all students who are placed under the slow pace policy regarding the reduced modules they would take in the following semesters.

B Support to Students

Students would be given Academic Support as specified below:

1. Students will be given the opportunity to concentrate only on the modules in which s/he is referred.
2. Students having 3 to 4 resits will not be allowed to enroll for new modules for the following semester. These students will be given tutorials for each module by the module leader, who will ensure that the student is confident enough to take the paper again.
3. A student who is having more than 4 re-sits would be allowed to clear the exams in one academic year, thus giving the student ample time to prepare for the exams.
4. Whenever the student requires any additional academic support, the Faculty concerned would give necessary coaching for up to a maximum of 10 hours per module and this should be accounted in the workload of the latter.
5. A proper record, signed by both the lecturer and the student, for the coaching/ tutorials held should be submitted to the Directorate.
6. The student should be continuously in contact with the respective tutor for necessary follow up and agree on a proper timetable for the tutorials.

C Financial Implications

Students put on Slow Pace would have to bear the cost of the additional time spent at the Institution.